

**COMBINED AGENCY RESPONSE TEAM
(C.A.R.T.)**

**CENTRAL BOARD MEETING
MINUTES**

December 10, 2013

The meeting of the CART Central Board was called to order at 09:03 hrs by Chairperson Bruce Boyle at the Orland Park FPD's Administration Building, with the following teams represented:

BLACK		BLUE		GOLD	
Bourbonnais	J. Keener	Alsip	C. Freitag	Bristol-Kendal	
East Joliet		Northwest Homer		Oswego	
Frankfort	J. Gritsull	Orland	T. Schuneman	Sandwich	
Homer	E. McCormack	Palos Heights			
Manhattan	S. Malone	Tinley Park	K. Roemer; K. Dunn		
Mokena	J. Swanson	Posen			
New Lenox	D. Varek	Blue Island			
Peotone	B. Boyle	Palos			
GRAY		GREEN		ORANGE	
Beecher				Braidwood	
Chicago Heights		Joliet	V. Stachelski	Channahon	
Crete - Village		Lockport		Coal City	
Crete Township				Elwood	
Matteson		RED		Minooka	
Monee		Bridgeview		Plainfield	Jon Stratton
Park Forest	B. Ziegler; P. Myers	Burbank		Wilmington	
Richton Park		North Palos	R. Elliot		
Riverdale		Oak Lawn			
Sauk Village		Roberts Park		SILVER	
So. Chicago Heights				Downers Grove	
Steger		Admin	M. McCastland (Mac)	Lisle-Woodridge	D.Kowalski; S. Jansen
Steger Estates		Finance	M. Joines		
University Park		Orland Central			

Secretaries' Report: (bziegle@vopf.com)

Minutes for the November 12, 2013 meeting were presented for approval. A motion was made by the ORANGE team and seconded by the SILVER team to approve the minutes. This motion was approved by a voice vote.

Treasurer's Report: (MJoines@bourbonnaisfire.org)

Mileen Joines presented a treasurer's report for December 9, 2013. A motion was made to accept the Treasurer's reports as presented by the SILVER Team and seconded by the BLUE Team. This motion was approved by a voice vote.

Mileen indicated she had received an IPASS notice for failure to pay toll that would appear to be tied to the GRAY team deployment exercises. She indicated if we could provide an IPASS transponder #; she should be able to clear this up. Chief Ziegler provided the number before the end of the meeting.

The following bills were presented for payment:

Bills:

Item	Assigned to	Amount
Steve Watkins – Web Site Hosting	Admin	-\$ 1,000.00
We will verify if this has been paid		
MABAS Div #21 – Cell Tower Training	Training	-\$300.00
	TOTAL	-\$ 1,300.00

A motion to pay the bills as presented was made by the ORANGE Team and seconded by the GREEN Team. The motion was approved by a voice vote of those present. Note the MABAS 21 bill came to light under training. The payment of bills was re-opened and moved by ORANGE and seconded by SILVER with a voice vote approval of said bill.

Chairman’s Report: Bruce Boyle (BATLN12@AOL.COM)

No Report

Legal/Finance: Bruce Boyle (BATLN12@AOL.COM) Chad Freitag (chadmf Freitag@gmail.com)

Mileen wished to have a decision on the outstanding tool assessment fees from the SILVER team. This includes \$400.00 from 2011 for Tri-State; and 2012 & 2013 for \$600.00 each year for Downers Grove. The GRAY team made a motion to write off the Tri-state fees at this time; but require the organization be made whole should the department wish to rejoin CART. This motion was seconded by the BLUE team and approved by a voice vote.

It was further suggested that we continue to try and recover the funds from Downer’s Grove. The SILVER team and CART Administration will try and work through this with Downer’s Grove.

Chad Freitag indicated we now have accounts with Batteries Plus at the Tinley Park and Homewood Locations. To include other locations we would have to go to the respective stores or groups of stores. This account is limited to \$200.00. Home Depot has also approved a line of credit (\$500.00) along with the required cards.

Overhead/ Executive Committee: Bruce Boyle (BATLN12@AOL.COM)

No Report

Planning / Operations: Vic Stachelski (vstachelski@jolietcity.org)

The asset committee continues to review the trailers and equipment. They will meet next on December 20th, 08:00 at the old Plainfield Headquarters to hopefully finalize the inventories. The committee is recommending that the organization reduce the number of heavy tool trailers from three (3) to two (2) as the need does not justify the costs of maintaining three trailers at this time. One of the trailers would be quite expensive to upgrade; thus they propose to eliminate one trailer and consolidate the equipment on two primary Heavy Tool trailers. They would propose to sell off any excess equipment and most likely the trailer as well (open to CART members 1st?).

There is a planning effort to see what can be done to pull in new members to the organization. Phil Myers of the GRAY team discussed their cooperative efforts spanning state lines with MABAS 207 in Indiana. The GRAY team is cultivating a relationship with the Indiana group as a resource due to their proximity.

Training: Jon Stratton (jkstrattondfm@hotmail.com) (dkowalski36@yahoo.com)

Jon Stratton reported on the following topics:

MMT's for 2014 should be out by the end of the calendar year. They will be placed on the web-site and sent out to team leaders via e-mail.

All of the combined training dates for 2014; as discussed last month are now confirmed.

The RED team representatives reported on the cell tower training class. There were 16 members of CART in attendance. Key points within the class were: Equipment to use; safety and precautions; and two types of practical's (basic tower operations; ascending, traversing and repelling) and rescue simulations. They noted our ability to operate safely on towers is limited by our current equipment. The Chair inquired as to if CART should begin a training program in this specific discipline. The overwhelming answer was in the positive. A committee was formed to come up with a train the trainer program (by April 2014) and suggested minimum equipment list (for January meeting). They also noted it is difficult to get approval for tower usage as any one of the players can grind this process to a halt.

Logistics: John Votteler (ffjvottleter@sbcglobal.net)

The process of appointing a new Logistics Chief is still on-going. The Operations Chief still needs to hook up with the candidate in order to finalize this change over.

Trailer	Currently Located	Assigned Location	Comment
L-13 (Logistics Trailer)	Oswego	Oswego	
L-14	New Lenox		
ST-3 (Shoring Trailer)	Tinley Park Station #3	Tinley Park Station #3	
ST-4	Burbank	RED	
ST-5	Lisle	Lisle	
ST-6	Plainfield	Coal City?	
HT-2 (Heavy Tool)	Plainfield	Plainfield	
HT-8	Plainfield	Formerly RED	Potential for retirement
HT-10	Crete Township	Crete Township	GRAY
HT-12	Plainfield – Training	Plainfield	Training
ST-1 (Assigned Trailer)	Alsip	Alsip	BLUE
T-7 (Assigned Trailer)	Park Forest	Park Forest	GRAY

CART is adopting a new policy as to the storage of trailers. The storing department will provide an indoor storage area; agree to transport the trailer to an emergency scene upon request and provide transit for servicing purposes. The department in question should they meet all of the requirements would receive a rebate on their annual dues.

It was discussed that we should do a better job of providing information and training on the specialty items on the shoring trailers. This includes the Rescu-Vac System; the Liberty Tubes and should also include some type of written document as to the Vacuum truck requirements/capabilities. Training will see what type of checklists of documents they can provide and have placed on the respective trailers.

It was also noted that a better understanding of the resources available on the training trailer should also be a key point. Not only can the items be used for training, but they could also be resources in a response.

Membership: Bruce Boyle (BATLN12@AOL.COM); Bruce Ziegler (bziegler@vopf.com)
Chairman Boyle indicated that Mokena is considering returning to CART. Once all their paperwork is in order they would be re-assigned to the BLACK team. This motion was made by the BLACK team and seconded by the SILVER team and approved by a voice vote.

Chairman Boyle discussed his informational meeting with MABAS Division 22. They would like to see some type of group rate for dues as an entire division. Chief Ziegler noted that there are teams with entire divisions already who do not receive a group rate; if this is an approach we would like to look at, we would also have to look at it for these divisions. At the meeting Crestwood asked for an application; but not movement has been seen on the application yet. The Chair also noted there has other outside interest from MABAS divisions to have what CART has, but MABAS cannot necessarily supply this.

Communications: Chad Freitag (chadmfreitag@gmail.com)
Chad reported he had the 20th anniversary shirts ready for distribution.

There had been a discussion of providing coffee mugs to commemorate the 20th anniversary to the agency Chiefs. Chad got a basic bid of \$372.00 per 100 at this point. An increase in mug numbers could reduce the per unit price. The SILVER team made a motion to purchase 200 mugs; with this motion being seconded by the GRAY team. The motion was approved by a voice vote.

It was noted that all of the radio drill have been completed for the year, with the exception of the red team.

**Safety: Dave Jordan (djordan@oswegofire.com);
Vic Stachelski (vstachelski@jolietcity.org)**
No Report

Statewide TRT:
MABAS/ITTF/IFSI are working on a training / response capability measurement class for February 2014. This would be a class and table top exercise to assist in determining the leadership capabilities with TRT and HazMat. Communications will be forthcoming via MABAS.

Team Illinois (USAR): Bruce Boyle (BATLN12@AOL.COM)
No report

Old Business:
Rosters and training calendars for 2014 need to be in to the Chair (in the CART format) by January 1, 2014. It was noted these rosters have nothing to do with a team's MABAS training roster and are an accounting of the potential CART responders and training attendees.

There was a discussion as to the MABAS training rosters and the number of spots allotted to teams.

There was a discussion on the possibility of a symposium for this winter. Kris Dunn had been working on the concept and stated they could have space in the Tinley Park Convention Center on February 28th for \$400.00. He suggested we could have a key note speaker and 3 45-minute

presentations. This could be accompanied by an equipment display if the organization desired. After some discussion of logistics it was decided to table the matter at this time.

There was one last reminder of the finalization of the 2014 budget. Any final numbers from lead members need to be to the Chair before January 7th. This will allow a budget to be presented at the next meeting for 2014.

New Business:

None.

Responses:

There was a discussion of the recent tornados that struck the state and the local/regional responses to these incidents. Jon Stratton noted that a forward command post and resources had been requested near Coal City. This included the GREEN and SAILVER teams and a task force from MABAS 10. They were used to check some buildings and a critique of the command and control aspects of this incident should be forthcoming. He also noted that when they took donations down to Washington that it appeared as very few if any building were actually searched. As was told to him, this was due to the lack of reports of people missing. Jon also discussed some of the efforts and issues presented in providing relief to the Washington area. He noted 3 firefighters lost everything; 3 cops also lost everything and a couple of DPW personnel were in the same boat.

The Manhattan area teams reported about 15 building heavily damaged or destroyed in the tornadoes. It was noted that the perception at MABAS was that local suppression companies had everything under control; and this was not likely the case.

There was some discussion as to what CART could do to play a role or expand its role in these type of regional responses. Sometime people don't know or just don't want to use CART. If this is the case CART will not be utilized. It was noted that Orland FPD and Plainfield stood up their personnel to ready for storm responses. Should the organization consider some type of pre-deployment model as a project for 2014? This to be prepared pre-emptive and post tornado strike at least inside of the CART organizations. It was also noted that some communications issues were present; much like those experienced in radio drills. This should be looked at further; to determine if there are way to improve.

TEAM REPORTS:

BLACK/

BLUE: Have separate and a combined meeting today after this meeting. The BLUE team completed its MABAS deployment drill; no report on this activity has yet been received from MABAS. If teams are in need of confined space technician level training contact Orland FPD. They are looking at putting together a class if there is sufficient interest. They are also looking at a rope technician class for June 2014.

GOLD: No report

GRAY: Held ca team meeting last week to discuss organization, training, etc for 2014

GREEN: Wrapped up their training for 2013 and completed work on their 2014 schedule. They also have 2 new members from Lockport.

- ORANGE: They continue to work on their roster and training schedule for 2014.
- RED: They are working on their roster and training schedule for 2014.
- SILVER: Worked on their MMT's and will be doing a confined space rescue drill this month. They are also working on their roster and training schedule.

GOOD OF THE ORDER:

ADJOURNMENT:

The SILVER team made a motion to adjourn, which was seconded by the GRAY team. This was approved by a voice vote. (10:52)

NEXT MEETING:

The next meeting will be on Tuesday **January 14, 2014 0900hrs**. This meeting will be at the Orland Park FPD Board Room.

Note: The training committee meets at 0800hrs.

Bruce Ziegler
CART Secretary