

**COMBINED AGENCY RESPONSE TEAM
(C.A.R.T.)**

**CENTRAL BOARD MEETING
MINUTES**

February 8, 2013

The meeting of the CART Central Board was called to order at 09:00 hrs by Chairperson Bruce Boyle at the Orland Park FPD's Administration Building, with the following teams represented:

BLACK		BLUE		GOLD	
Bourbonnais		Alsip	C. Freitag	Bristol-Kendal	
East Joliet		Northwest Homer		Oswego	
Frankfort		Orland		Sandwich	
Homer		Palos Heights			
Manhattan		Tinley Park	K. Roemer		
New Lenox		Posen			
Peotone	B. Boyle	Blue Island			
		Palos			
GRAY		GREEN		ORANGE	
Beecher				Braidwood	
Chicago Heights		Joliet	V. Stachelski	Channahon	
Crete - Village		Lockport		Coal City	
Crete Township				Elwood	
Matteson		RED		Minooka	
Monee		Bridgeview		Plainfield	
Park Forest	B. Ziegler; P. Myers	Burbank	S. Merva	Wilmington	
Richton Park		North Palos			
Riverdale		Oak Lawn			
Sauk Village		Roberts Park		SILVER	
So. Chicago Heights				Downers Grove	
Steger		Admin	M. Joines	Lisle-Woodridge	D. Kowalski
Steger Estates		Finance			
University Park		Orland Central			

Secretaries' Report: (bziegle@vopf.com)

Minutes for the January 9, 2013 meeting were presented for approval. A motion was made by the SILVER team and seconded by the GREEN team to approve the minutes. This motion was approved by a voice vote.

Treasurer's Report: (MJoines@bourbonnaisfire.org)

Mileen Joines indicated presented a final report for calendar 2012. It was also noted that there still are a few outstanding tool assessments for 2012; this will be taken up with individual teams. A motion was made to accept the Treasurer's report as presented. This motion was approved by a voice vote.

The following bills were presented for payment:

Bills:

Item	Assigned to	Amount
Bourbonnais; Copier and postage charges	Admin	-\$ 84.60
Mileen Joines – Professional Services	Admin	-\$ 1,525.00
Rescue Vac Systems; Rescue Vac Equip	Trailer Equipment	-\$ 10,314.00
Menard's – Training Lumber	Training	-\$ 723.17
Plainfield (Alexander Lumber) Lumber	Training	-\$ 1,165.08
AT&T	Admin	-\$ 52.98
Rescue-Vac (2013) –Completion of Order	Trailer Equipment	-\$ 2,250.00
	TOTAL	-\$ 16,114.83

A motion to pay the bills as presented was made by the SILVER Team and seconded by the BLUE Team. The motion was approved by a voice vote of those present

Chairman's Report: Bruce Boyle (BATLN12@AOL.COM)

N Report

Legal/Finance: Bruce Boyle (BATLN12@AOL.COM)

1099's were mailed out to validators as needed.

Overhead/ Executive Committee: Bruce Boyle (BATLN12@AOL.COM)

No Report

Training: Jon Stratton (jkstrattndfm@hotmail.com) (dkowalski36@yahoo.com)

Jon Stratton was not present so members of the training committee reported on his behalf.

Training has been working on the validation schedule for 2013. This is the tentative schedule as of this moment:

TEAM	DATE(S)	LOCATION	SUBJECT
BLACK/ BLUE	11/ 08/ 2013		
GOLD			
GRAY	11 / 02 / 2013		
GREEN	10 / 23 / 2013		
ORANGE			
RED	09/ 16 & 17 / 2013		
SILVER	10 / 18 & 19 / 2013		

Combined training sessions are tentatively scheduled as follows:

April 5 & 12, 2013:	Plainfield #2	Collapse Training	9AM – 3PM
August 16 & 23, 2013	Local 150	Trench Training	9AM – 3PM

It was noted that numerous members of CART had signed up for the classroom portion of the Cell Tower Rescue Class. Three members of the CART organization have been chosen to represent CART at the technician class; B. Fitzgerald (SILVER); D. Jordan (GOLD) and J. Vottler (ORANGE). The cost for this training is \$300.00 per student and the fees for these members will be paid by CART.

Skill sheets were sent back to committee for final approval. These need to be wrapped up next month. The committee is also working on the final product for the "A" Frame PowerPoint.

The trench technician class is still in the planning stage; as we try and work out conflicts between schedules for instructors and the Local 150 site.

Logistics: John Votteler (ffjvotteler@sbcglobal.net)

No new information to report.

The following is a list of the current location of CART trailers and other related information. The sub-committee is still working on the trailer inventory and a possible recommendation.

Trailer	Currently Located	Assigned Location	Comment
L-13 (Logistics Trailer)	Oswego	Oswego	
L-14	Lockport #5	Lockport asking it be moved;	Chair investigating
ST-3 (Shoring Trailer)	Tinley Park Station #3	Tinley Park Station #3	
ST-4	Plainfield	RED	Looking for new home RED
ST-5	Lisle	Lisle	
ST-6	Plainfield	Coal City?	
HT-2 (Heavy Tool)	Plainfield	Plainfield	
HT-8	Plainfield	Formerly RED	No home assigned
HT-10	Crete Township	Crete Township	GRAY
HT-12	Plainfield – Training	Plainfield	Training
ST-1 (Assigned Trailer)	Alsip	Alsip	BLUE
T-7 (Assigned Trailer)	Park Forest	Park Forest	GRAY

There are some locations issues related to our trailers, as can be seen in the above chart. Departments willing to provide inside locations at their fire stations are becoming less and less; this could become a critical issue. Either the heavy tool or the lumber trailer will likely need to be relocated from RED; Lockport wishes to move L-14 out of their station (the Chair will speak with the Chief to ascertain the overall issue) and Plainfield can only hold the quantity of trailers it has on site until there is a decision on their old headquarters station. There has been some discussion such as aluminum sheds in FD parking areas; but these would likely cost as much as new trailers. We will continue to look at the issue as the sub-committee looks at the possibility of reducing our inventory.

Planning / Operations: Bruce Boyle (

No Report;

Membership: Bruce Boyle (BATLN12@AOL.COM); Bruce Ziegler (bziegle@vopf.com)

Still trying to arrange the sit down meeting with MABAS 22 in reference to possible membership.

Needs to be coordinated with their division meeting.

Communications: Chad Freitag chadmf Freitag@gmail.com

Chad updated the progress on the web site and the new items being posted there. Activity on the site is remains pretty minimal.

Chad has added a base FaceBook page to hopefully further outreach. It is hoped the information on here can link people back to the web-page for additional documents. It was noted one

drawback to this strategy is that people need to be on FaceBook in order to view the page. Another concern is that photo's should be checked for proper safety techniques and equipment prior to publishing. This will need to be worked out through safety.

There was also some discussion of using the text messaging function; i.e. as used by Task Force-1. Other outreach strategies should be researched by this committee to provide insight on their possible use. The desire would be to get one individual from each color team to provide a link back to the team and serve on the committee.

At our next meeting Chad has been asked to lead a tour of the web-site; demonstrate current information and discuss the responsibilities and use by and for each color team. It is suggested that each team have someone present at the meeting to take in this information.

**Safety: Dave Jordan (djordan@oswegofire.com);
Vic Stachelski (vstachelski@jolietcity.org)**

No Report

Statewide TRT:

No report

Team Illinois (USAR): Bruce Boyle (BATLN12@AOL.COM)

Old Business:

The discussion on the Roberts Park FPD situation was continued at this point and the RED team desires to help them work through their issues and remain a member of the team. The question was asked was it our past practice to assist in this type of situation. It was noted that we had not faced this type of situation before (issue for single year); The RED team is having their issues with new Chiefs who are not on-board with the CART program as of yet. They have had some budgeting issues with departments at the FD level with department making or not making validation. There was a motion by the RED Team to suspend Roberts Park's billing at the RED Teams request. This motion was seconded by the BLUE Team and approved by a voice vote.

A letter has been drafted to the Chiefs thanking them for their support and emphasizing their importance to the CART organization. It also updates them on such topics as; the tool assessment; CART training; validation and the future of the CART organization.

The sub-committee for the trailer inventory is slated to meet tomorrow.

D/C Ziegler presented a draft of the tool maintenance form for review. Comments on the form should be submitted by the next meeting so it can be finalized.

Ken Roemer discussed the ongoing box card assessment. He noted there are some items on our end that are in need of updating prior to any final recommendations. They also are looking at a method for testing the system once in place.

New Business:

None at this time

Responses:

None reported

TEAM REPORTS:

BLACK/

BLUE: This month's drill will be leadership training. They reported a good turnout for their tool and equipment drill last month.

GOLD: Not Present

GRAY: February training was aimed at initial MMT training; specifically the ropes and knots aspects. The March training is scheduled to be tunneling at the Frankfort facility. The team also has a team meeting scheduled for this month.

GREEN: The GREEN team has been working on their SOP's and MMT's. They are also holding a state of the GREEN team meeting.

ORANGE: Not present

RED: REDE has the cell tower class coming up; all attendees are reminded of the change of location to Fogleson Theater (T002).

SILVER: Not Present.

GOOD OF THE ORDER:

No information reported

ADJOURNMENT:

The GREEN team made a motion to adjourn, which was seconded by the BLUE team. This was approved by a voice vote. (10:33)

NEXT MEETING:

The next meeting will be on Tuesday **March 12, 2013 0900hrs**. This meeting will be at the Orland Park FPD Board Room.

Note: The training committee meets at 0800hrs.

Bruce Ziegler
CART Secretary

Reference information:

Ad-Hoc Committee of the Whole

The goal of this initial meeting is to discuss issues related to CART and the future of CART as an organization.

Preliminary topics of discussion:

- Membership
- Equipment replacement
 - Trailer inventories
 - Equipment inventory
 - Status of equipment
 - Needs related to equipment
- Response protocols
- Operational standards
- Centralized Warehousing
 - Storage rebates/incentive
- Validation
 - Updating
 - Refinement
- Training
 - Provisions/requirements
 - Tuition rebates
 - More available training
- Expanding the scope of CART operations
 - Cell tower/wind turbine rescue
 - Water Operations
 - Water Craft technician

This is a topic list and by no means a complete accounting of all items discussed.

Action Items for next meeting:

Trailer Inventory – Jon Stratton

Equipment and trailer evaluation/inventory- Rich Harper