

**COMBINED AGENCY RESPONSE TEAM
(C.A.R.T.)**

**CENTRAL BOARD MEETING
MINUTES**

January 8, 2013

The meeting of the CART Central Board was called to order at 09:01 hrs by Chairperson Bruce Boyle at the Orland Park FPD's Administration Building, with the following teams represented:

BLACK		BLUE		GOLD	
Bourbonnais		Alsip	C. Freitag	Bristol-Kendal	
East Joliet		Northwest Homer		Oswego	
Frankfort		Orland		Sandwich	
Homer		Palos Heights			
Manhattan		Tinley Park	K. Roemer		
New Lenox		Posen			
Peotone	B. Boyle	Blue Island			
		Palos			
GRAY		GREEN		ORANGE	
Beecher				Braidwood	
Chicago Heights		Joliet	V. Stachelski	Channahon	
Crete - Village		Lockport		Coal City	
Crete Township				Elwood	
Matteson		RED		Minooka	
Monee		Bridgeview		Plainfield	
Park Forest	B. Ziegler	Burbank	J. Trapp	Wilmington	
Richton Park		North Palos			
Riverdale		Oak Lawn			
Sauk Village		Roberts Park		SILVER	
So. Chicago Heights				Downers Grove	
Steger		Admin	M. Joines	Lisle-Woodridge	
Steger Estates		Finance			
University Park		Orland Central	W. Neuman		

Secretaries' Report: (bziegle@vopf.com)

Minutes for the December 11, 2012 meeting were presented for approval. It was noted that; M. Joines was present at the meeting and not recorded and that there was a typo in the area of the new treasurer. These items were noted to be adjusted. A motion was made by the GREEN team and seconded by the BLUE team to approve the minutes as amended. This motion was approved by a voice vote.

Treasurer's Report: (MJoines@bourbonnaisfire.org)

Mileen Joines indicated that a final financial report was not complete for 2012, as there are a few outstanding items. All 2012 related expenses and fees should be submitted by the end of January. A motion was made to dispense with the treasurer's report until after the closing of the 2012 books in January by the RED team and seconded by the BLUE team. This motion was approved by a voice vote.

Mileen Joines indicated she had new signature cards related to the change in the board for the organizations accounts.

The following bills were presented for payment:

Bills:

Item	Assigned to	Amount
A.T.& T. – monthly fees	Administration	-\$ 40.90
	TOTAL	\$ 40.90

A motion to pay the bills as presented was made by the GRAY Team and seconded by the GREEN Team. The motion was approved by a voice vote of those present

Chairman's Report: Bruce Boyle (BATLN12@AOL.COM)

The Chair welcomed the new board and everyone back from the holidays

Legal/Finance:

See the previous not in relation to the change in signature cards

Overhead/ Executive Committee:

No Report

Training: Jon Stratton (jkstrattondfm@hotmail.com) (dkowalski36@yahoo.com)

Jon Stratton was not present so members of the training committee reported on his behalf.

The Minimum Mandatory Trainings for 2013 are ready and will be posted on the web site. A hard copy will be available to teams at next month's meeting.

The "A" Frame PowerPoint is forth coming; this has been created due to a noted deficiency in this area during validations. Training desires this to be an expected skill and will provide their version for 2013. Training on this topic in 2013 is an important topic to address organization wide skills. Proficiency in this skill will likely be added to validations in 2014.

Validation in 2013 will be mandatory for all teams; there will be no opting out. This validation will be a 6-hour event and teams should plan accordingly for this activity in the 4th quarter of 2013. A general letter relating to validation was read in its draft form and will be sent out to the membership. The skills assessment sheet (MMT) is a mandatory prerequisite for validation. If the member does not have a completed sheet at the time of validation, they will not be allowed to participate; no exceptions.

The one-day cell tower class sponsored by the RED team will take place on February 19th at North Palos. Only the first 50 people registered will be seated for the class (space limitation). CART will be allotted 4 openings for the advanced cell tower one-day class at \$100 per person. In order to participate in this class the representative will need to; have attended the basic class; be rope technician level trained and have been chosen by the CART training committee. Registration detail will be forwarded. CART will identify the 4 persons for the advanced class. Questions can be referred to John Trapp (708) 472-9778 bfdtrapp@yahoo.com

Logistics: John Votteler (ffjvottleter@sbcglobal.net)

No new information to report.

The repair form referred to in the tool assessment policy will need to be created; B. Ziegler will work on this form.

Planning / Operations: Bruce Boyle (

No Report; still awaiting the results of the master inventory process to move forward.

Membership: Bruce Boyle (BATLN12@AOL.COM); Bruce Ziegler (bziegle@vopf.com)

The MABAS 22 situation may cause some issues; as they have requested to add CART to the MABAS 22 box cards. As the division does not have a recognized TRT this would not be within our guidelines. Recruitment of MABAS 22 would be a more proper idea. Bruce Boyle is trying to schedule a meeting with Division 22 and has had a long discussion with the president of MABAS 22. He has concerns over the ability of some members of the division to pay, especially some of the very small departments. They asked if we might consider some type of fee structure change; combining member FD's as they do for HazMat. The discussion thereafter centered around if something in dues is better than nothing as they are likely to call on us for service regardless. February would be the first opportunity to meet with the division (3rd Thursday in Feb, 17th) at their division meeting to make a presentation and/or have a sit down.

There was a question of the status of Roberts Park before the dues notices are sent out. Bruce Boyle will contact Chief Harper to get a clarification.

The previous Division 22 discussion spawned a short discussion of potential options that could be considered in a revised dues structure. We could look at an assessed value calculation like the Illinois Chief's or a budget based fee schedule similar to MABAS. The question was also asked if there might be other methods to assess dues. This would require some additional discussion and research if it were to proceed. The earliest any charge could take place would be 2014 or 2015.

Communications: Chad Freitag chadmfreitag@gmail.com

Chad updated the progress on the web site and the new items being posted there. Activity on the site is still pretty minimal.

It was suggested that CART look at establishing a FaceBook page to increase our presence on the web and to provide another methodology for member interaction. Chad indicated he could look into this, it should not be too difficult to establish, but would take some effort to keep it current. Bruce Boyle asked those present to check with their members to see if there were any computer savvy members who might be interested in assisting Chad. We might also want to look at Twitter, Tumblr or other avenues for reaching out.

Safety: Dave Jordan (djordan@oswegofire.com);

Vic Stachelski (vstachelski@jolietcity.org)

No Report

Statewide TRT:

No report

Team Illinois (USAR): Bruce Boyle (BATLN12@AOL.COM)

Team activity is somewhat limited at this time while the planning aspect for 2013 and evaluation preparation are made ready.

Old Business:

We are still waiting on the trailer evaluation before we can move forward in the consideration of consolidating or redoing resources.

The packing slips are available for the Liberty rescue Tubes and Rescue-Vac equipment, but the invoices have as yet not been received. This is one of the outstanding items to close out the 2012 budget.

There is no update as of yet on the possibility of a winter seminar; Jon Stratton is working on this and trying to coordinate a speaker or speakers.

New Business:

Ken Roemer recently spoke to the South Suburban Public Works Council about the Tinley Park incident and cooperative efforts between DPW and TRT. He noted the public works agencies apparently have some type of box alarm system that might be used in order to gain outside resources for via local public works such as Vacuum trucks, etc. He also indicated he would be working on a staging policy with his public works for future responses.

Responses:

The question was asked if anything came out of the previous discussions of the Tinley Park trench incident. It was noted that MABAS 24 was looking at changing the general TRT box card that has change of quarter's issues. They are suggesting a town based box card that mirrors the general card, but spells out the change of quarter's companies and special equipment.

Chairman Boyle inquired as to the state of box cards within divisions represented by other teams. These cards could be used as a resource for the Incident Support personnel. Also there was a discussion of creating some type of list to assist in calling out TRT strike teams for extended incidents and how a community could go about calling for the services of Team-Illinois. These questions brought forth the discussion; should CART have some type of box card committee to review team cards and make recommendations in reference to functionality? Some type of operational review of the deployment of resources. Furthermore, should there be some type of system to test the cards to assure the full functionality of the box cards themselves. Ken Roemer offered to chair this type of committee and Chad Freitag, John Trapp and Bruce Boyle could assist.

TEAM REPORTS:

BLACK/

BLUE: Have monthly training scheduled for January 18th & 25th as a tool and equipment review. Bruce Boyle recently worked with Bourbonnais and the BLACK team on a meeting with New-Core Steel. The primary focus of this meeting was access to the facility in the event of a TRT response and gantry crane rescues should they be necessary. The BLACK team has plans for a future drill on site and Bourbonnais and some of their area suppression partners staged a training there in December.

GOLD: Not Present

GRAY: January training focused on tool familiarization and inventory. It was noted that tools that were run sparingly were understandably problematic. Team members went over the equipment in the various trailers including HT-10 and performed some basic checks and maintenance. This showed the need to do this more frequently.

- GREEN: The GREEN team had no team training in December; though Lockport had some department based training on awareness.
- ORANGE: Not present
- RED: The RED team worked on MMT's and performed a harness inventory/review. See also the previous information on the cell tower training sessions.
- SILVER: Not Present.

GOOD OF THE ORDER:

We received a nice note from the Local 150 in reference to our ongoing relationship. This brought up the question, how do local teams recognize the contribution of private agencies in support of the team. Further how should the Central Board recognize contributions such as the Local 150 to our organization? The thought being we should establish a greater effort to recognize these private agencies that support our teams. Are plaques and letters sufficient, if so how frequently. What about other strategies such as recognizing them on our web site. Teams should send a list of agencies that provide assistance to them to Bruce Boyle; he will compile a list and then we can see if there is something we should be doing in this area.

Based on the discussion of the day; maintenance and inventory are key issues with almost every team. Team Illinois was doing calibrations specifically to address these types of issues. Local teams may want to consider activities in this direction with a focus on tools and inventories on a regular basis.

It was announce that the MABAS Division 7 Fire Investigation group is going to be holding a fire/police swap meet on March 9, 2013 in Peotone at the Atrium. This activity is a fundraiser and will be from 08:00 to 14:00 on that day. They have already had to expand the planned area due to vendor interest.

ADJOURNMENT:

The BLUE team made a motion to adjourn, which was seconded by the GREEN team. This was approved by a voice vote. (10:36)

NEXT MEETING:

The next meeting will be on Tuesday **February 12, 2013 0900hrs**. This meeting will be at the Orland Park FPD Board Room. Note Secretary Ziegler will likely be out of town for this meeting.

Note: The training committee meets at 0800hrs.

Bruce Ziegler
CART Secretary

Reference information:

Ad-Hoc Committee of the Whole

The goal of this initial meeting is to discuss issues related to CART and the future of CART as an organization.

Preliminary topics of discussion:

- Membership
- Equipment replacement
 - Trailer inventories
 - Equipment inventory
 - Status of equipment
 - Needs related to equipment
- Response protocols
- Operational standards
- Centralized Warehousing
 - Storage rebates/incentive
- Validation
 - Updating
 - Refinement
- Training
 - Provisions/requirements
 - Tuition rebates
 - More available training
- Expanding the scope of CART operations
 - Cell tower/wind turbine rescue
 - Water Operations
 - Water Craft technician

This is a topic list and by no means a complete accounting of all items discussed.

Action Items for next meeting:

Trailer Inventory – Jon Stratton

Equipment and trailer evaluation/inventory- Rich Harper