

**COMBINED AGENCY RESPONSE TEAM
(C.A.R.T.)**

**CENTRAL BOARD MEETING
MINUTES**

March 12, 2013

The meeting of the CART Central Board was called to order at 09:03 hrs by Chairperson Bruce Boyle at the Orland Park FPD's Administration Building, with the following teams represented:

BLACK		BLUE		GOLD	
Bourbonnais		Alsip	C. Freitag	Bristol-Kendal	
East Joliet		Northwest Homer		Oswego	T. Martinez; D. Jordan
Frankfort		Orland	M. Schofield	Sandwich	
Homer		Palos Heights			
Manhattan		Tinley Park	K. Roemer; K. Dunn		
New Lenox		Posen			
Peotone	B. Boyle	Blue Island	T. Vrshek		
		Palos			
GRAY		GREEN		ORANGE	
Beecher				Braidwood	
Chicago Heights		Joliet	V. Stachelski	Channahon	
Crete - Village		Lockport		Coal City	
Crete Township				Elwood	
Matteson		RED		Minooka	
Monee		Bridgeview		Plainfield	
Park Forest	B. Ziegler; J. Kummelehne	Burbank	S. Merva	Wilmington	
Richton Park		North Palos	R. Elliot		
Riverdale		Oak Lawn			
Sauk Village		Roberts Park		SILVER	
So. Chicago Heights				Downers Grove	
Steger		Admin	M. Joines; M. McCastland	Lisle-Woodridge	
Steger Estates		Finance			
University Park		Orland Central			

Secretaries' Report: (bziegle@vopf.com)

Minutes for the February 8, 2013 meeting were presented for approval. A motion was made by the BLUE team and seconded by the GOLD team to approve the minutes. This motion was approved by a voice vote.

D/C Ziegler of Park Forest indicated this would unfortunately be his last regularly attended meeting. At the end of this month he is being promoted to the rank of Chief and the Village's staff meeting directly conflicts with this meeting. He apologized for not being able to fulfill his duties as Secretary for CART, but will make an effort to attend whenever possible. He will be happy to continue as the central clearinghouse – e-mailer for the organization as need be.

Treasurer's Report: (MJoines@bourbonnaisfire.org)

Mileen Joines indicated presented a final report for calendar 2012 and a report for February 28, 2013. A motion was made to accept the Treasurer's reports as presented by the GRAY Team and seconded by the BLUE Team. This motion was approved by a voice vote.

The following bills were presented for payment:

Bills:

Item	Assigned to	Amount
AT&T	Admin	-\$ 52.98
	TOTAL	-\$ 52.98

A motion to pay the bills as presented was made by the BLUE Team and seconded by the RED Team. The motion was approved by a voice vote of those present

Invoices for the 2013 dues and tool assessments were distributed to those present at today's meeting.

Chairman's Report: Bruce Boyle (BATLN12@AOL.COM)

The Chairperson yielded the floor to Mac McCastland was invited (but always welcome to attend) to discuss the upcoming 20th anniversary of the CART organization and how the organization came to be. This came about as a discussion with D/C Ziegler at the State TRT Committee meeting, noting that not many of the current CART participants would have much background or history as to the who, what, why and how the organization came to be.

Chief Mac also noted as he began to speak that the CART organization has a hand in about everything TRT related in the State of Illinois since its inception. This was not bragging; but a matter of fact, thanks to CART's leadership in the field.

Chief Mac noted he had retired from Oak Lawn and had joined the Orland Park FPD in 1993 when a trench collapse was reported in Palos and Orland Park was requested to respond to assist as a squad company. The incident was a trench collapse where a contractor was working on sewers in the intersection. Chief Mac noted upon his arrival he was faced with a situation that made him uncomfortable from the outset. 1-individual had been removed and a Mr. Desiglia was trapped in the hole after a failed contractor rescue attempt. The Chief requested assistance from Oak Lawn knowing who was on duty that day and they responded with others to assist in a 6-hour operation to remove the victim from this difficult trench situation. This became the genesis of the CART organization.

Those present at this operation came to the conclusion that as single entities they were not equipped or trained well enough to support technical rescue operations. They decided to work towards a cooperative organization to benefit departments in this area. Ron Selby of the Local-150 Operators Union was the 1st to step forward to support the concept providing seed money to assist in the start up. Coca Cola sold the group a truck and trailer for \$1.00 and the folks in Orland Park stepped forward to start modifying the vehicle for technical rescue. Along the way other donations were received to assist in expanding the start-up and to help the organization get off the ground.

The group created the initial set-up of standards for training; deployment, etc. which did not exist at the time and have now evolved in to the procedures used by CART and many others. A master document was created as a pay to play or subscription service organization to formalize the organization and the participants. The CART organization was not without its struggles over the years; funding; membership issues and similar topics created challenges. This all despite that the organization was used only on an as needed basis.

This subscription service concept was cemented after an incident in Riverdale when the non-member agency requested TRT assistance for the possibility of a child in an old silo. CART did not

respond as Riverdale was a non-member and this created some issues; some of which still exist, but it helped to solidify the CART organization.

On 9-11; as the state looked for agencies to respond in a technical rescue capacity if needed; CART was the only technical rescue agency in the State of Illinois. MABAS, local organization, nor anyone else had the capabilities needed. Chief Mac later requested of IFSI that they allow CART to perform a deployment exercise to the facility to determine the capabilities and timeframe required for such an activity. This set forth the standards and times for what would become the validation exercises in the future. At the very 1st validation, comments were made that this was the very first time some of these teams had ever come together.

During these time the first State-wide TRT meeting was held in Limestone. This brought together people like Drew Smith, Jeff Stiangard and others to discuss the need for policies, procedures and training for technical rescue throughout the state. Chief Mac and others sat in the back of the room at these meetings offering the standing policies that CART had in place, which for the most part were quietly adopted for the most part as the State's standard procedures. This became the basis for the TRT's of today and topics such as validation, minimum training and levels of training.

A general discussion ensued following Chief's Mac's brief history of CART and how CART fits into the state plan; training, etc. The overall message to be driven home according to Chief Mac was that CART is more important today than it ever was. MABAS's involvement has created some difficulties in the TRT world; Chief Mac noted that in the beginning those involved often felt the succeeded in spite of or by going around chiefs and power players. The changes in the roster system have resulted in more cancelled classes, as it is more difficult under the MABAS system to maintain the roster and to get into classes.

Exercises such as the state-wide validation exercises are going to be more difficult to stage in the future. Top-off; Top-off 2 and the state-wide validations are more than likely things of the past; as funding streams for this type of event have dried up or been funneled off.

D/C Bruce Boyle discussed the CART organizations ongoing efforts to recognize those who have supported the organization; such as Local-150 and others and the continuing desire to maintain and/or cultivate relationships of these types.

Bruce Boyle and all those present thanked Chief Mac for his informative discussion on the formation and history of the CART organization.

Legal/Finance: Bruce Boyle (BATLN12@AOL.COM) Chad Freitag (chadmfreitag@gmail.com)
No Report

Overhead/ Executive Committee: Bruce Boyle (BATLN12@AOL.COM)
No Report

Training: Jon Stratton (jkstrattondfm@hotmail.com) (dkowalski36@yahoo.com)
Jon Stratton was not present; so training topics were reviewed by Chad Freitag.

Validation schedule for 2013. This is the tentative schedule as of this moment:

TEAM	DATE(S)	LOCATION	SUBJECT
BLACK/ BLUE	11/ 08/ 2013		

GOLD			
GRAY	11 / 02 / 2013		
GREEN	10 / 23 / 2013		
ORANGE			
RED	09/ 16 & 17 / 2013		
SILVER	10 / 18 & 19 / 2013		

Combined training sessions are tentatively scheduled as follows:

April 5 & 12, 2013:	Plainfield #2	Collapse Training	9AM – 3PM
August 16 & 23, 2013	Local 150	Trench Training	9AM – 3PM

Members need to RSVP for the April 5th or 12th sessions as soon as possible, so the organization can get a count for supplies and food needs. They can register by sending an e-mail to Moe Kowalski at dkowalski36@yahoo.com. D/C Ziegler will see that a flyer is sent out as a reminder and to be posted on the web site. Bruce Boyle suggested team's shake the tree; cut it down as need be. CART is providing this FREE training opportunity and providing the lumber, nails, food, etc; all the student needs is to register and bring their tool belt and PPE.

The RED team discussed the success of the basic cell tower training class. There were more than 40 attendees and these attendees can bring this information back to their local teams/departments without restriction.

The advance class is still on for April 19th; but the RED team is running into some difficulties. They are having trouble getting permission to utilize towers due to liability concerns. They are in need of a 3-legged tower at least 60-feet high that they can perform simulations on. If someone has access to such a beast, please let them know. A few of those present offered suggestions to be followed up on for this need.

The trench technician class is still in the planning stage; as we try and work out conflicts between schedules for instructors and the Local 150 site.

Logistics: John Votteler (ffjvotteler@sbcglobal.net)

The following is a list of the current location of CART trailers and other related information. The sub-committee is still working on the trailer inventory and a possible recommendation.

Trailer	Currently Located	Assigned Location	Comment
L-13 (Logistics Trailer)	Oswego	Oswego	
L-14	Lockport #5	Lockport asking it be moved; Chair investigating	
ST-3 (Shoring Trailer)	Tinley Park Station #3	Tinley Park Station #3	
ST-4	Plainfield	RED	Looking for new home RED
ST-5	Lisle	Lisle	
ST-6	Plainfield	Coal City?	
HT-2 (Heavy Tool)	Plainfield	Plainfield	
HT-8	Plainfield	Formerly RED	No home assigned
HT-10	Crete Township	Crete Township	GRAY
HT-12	Plainfield – Training	Plainfield	Training
ST-1 (Assigned Trailer)	Alsip	Alsip	BLUE

T-7 (Assigned Trailer)	Park Forest	Park Forest	GRAY
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The sub-committee slated to evaluate trailers; equipment; etc is supposed to meet tomorrow.

D/C Ziegler brought up the issue if we are looking to reduce trailers maybe we should consider combining our logistics trailers with one or more of the division western shelter trailer, recently issued. As it would appear that some MABAS trailers are pushing our trailers out of storage spaces; maybe we could capitalize on these MABAS trailers. The logistics trailers were put together because no such animal existed; now with the shelter trailers the animal exists. Perhaps we could combine with a division or 2 or donate our equipment to a division with the understanding they would respond in support of CART if need be. This would relieve the CART organization of maintaining consumables and other items. The downside would be CART not having a logistic cache it directly controls. Food for thought and possible future discussion.

Planning / Operations: Vic Stachelski (vstachelski@jolietcity.org)

No Report; see new business

Membership: Bruce Boyle (BATLN12@AOL.COM); Bruce Ziegler (bziegler@vopf.com)

Still trying to arrange the sit down meeting with MABAS 22 in reference to possible membership. Needs to be coordinated with their division meeting.

Bruce Boyle inquired if we should conduct a number of presentations per year at chief's groups to increase awareness of CART and its capabilities? WE could show off a few trailers and do a short PowerPoint to help improve the buy-in of chiefs and member departments. It was suggested that we have slides of actual rescue in the PowerPoint; kind of a visual of this can happen to you! These presentations might also remind them of the assets available; the bonuses of having one close by and promote openings for CART Trailer storage.

Communications: Chad Freitag chadmf Freitag@gmail.com

Chad had been asked to provide a tour/review of the web site for today's meeting. Prior to that he distributed team contact sheets that are in need of updating. Please return as soon as possible.

A web site walk through was conducted. Chad reminded everyone that the initial login and password for member were their initials (in lower case) and the last 4-digits of their social security number.

He noted the member pages were in need of some updating; Organization by-laws and team by-laws need to have updated copies; teams should be posting their training schedules to their area for easy reference. Team organizational structures and contacts should also be updated regularly.

Chad discussed the CART organizations presence on FaceBook. This is under Combined Agency Response Team. It has only just started, but members should visit and like the page. Items to have on the page and posted were discussed.

Ken Roemer discussed the concept of radio drills and the need for updated contacts. A script for radio drills has been created and adapted for TRT radio drills. These drills should give us an idea if we can get an organized response and how quickly this can occur. It was suggested that such drills be conducted quarterly.

Safety: Dave Jordan (djordan@oswegofire.com);

Vic Stachelski (vstachelski@jolietcity.org)

No Report

Statewide TRT:

No report

Team Illinois (USAR): Bruce Boyle (BATLN12@AOL.COM)

There is a deployment drill on April 11-13, 2013 to Rantoul. The RED task force is the primary team for this exercise with others creating fill in. There is another task force deployment drill in May scheduled for Rochelle. Much of the team's training and activity is focused around Triple "R" events and integrating US&R into the state-wide response as a resource (IST) (Training). This is where the funding is available to support the team.

Old Business:

D/C Ziegler presented a re-draft of the tool maintenance form for review. Comments from the last discussion were included in the updated form. It was suggested that the flow path include the e-mails of the parties involved to facilitate the process. This will be added and the form placed on the web site for a test period. Changes can be made if issues are found.

New Business:

Chairman Boyle discussed the position of Vice-Chair and the fact that he invited Vic Stachelski to try the position on for size. Vic agreed and it was noted this position is also the Operations Chief for the organization. Vic will need to find some volunteers to act as regional operations chiefs to assist in responses (volunteers should contact Vic). This position also assumes the head of the planning committee and we will be looking for names to assist in this committee. Shake the tree for volunteers from your member departments. They will also need to review how the CART IST is working out and suggest any needed changes.

Responses:

None reported

TEAM REPORTS:

BLACK/

BLUE: Last month's drill was leadership training and it went over quite well. Anyone desiring to hold this type of team training can contact Bruce Boyle for the PowerPoint or to have him assist. This month's training is concrete breaching and breaking in Alsip on the 15th and 22nd. It is at 123rd and Kostner in the north lot and starts at 09:00.

GOLD: Will be training on concrete and frame collapse on the 16th and 23rd. They also indicated they will be trying to move into the water rescue area, as they have a number of cross trained personnel. They also discussed an ongoing tool issue that they are awaiting a repair for.

GRAY: March training was tunneling in Frankfort and they will be using the all-team collapse training as their April training.

GREEN: The GREEN team will be doing confined space in Frankfort on the 29th and will be using the all-team training in April.

ORANGE: Not present

RED: Working to secure the site for their advanced cell tower training class and will be joining the BLACK/BLUE teams in a joint concrete beaching training. They are also planning a rescue simulation showcase as a demonstration for their chiefs. If anyone wishes to observe, please contact the RED Team.

SILVER: Not Present.

GOOD OF THE ORDER:

No information reported

ADJOURNMENT:

The BLUE team made a motion to adjourn, which was seconded by the GOLD team. This was approved by a voice vote. (11:03)

NEXT MEETING:

The next meeting will be on Tuesday **April 9, 2013 0900hrs.** This meeting will be at the Orland Park FPD Board Room.

Note: The training committee meets at 0800hrs.

Bruce Ziegler
CART Secretary

Reference information:

Ad-Hoc Committee of the Whole

The goal of this initial meeting is to discuss issues related to CART and the future of CART as an organization.

Preliminary topics of discussion:

- Membership
- Equipment replacement
 - Trailer inventories
 - Equipment inventory
 - Status of equipment

- Needs related to equipment
- Response protocols
- Operational standards
- Centralized Warehousing
 - Storage rebates/incentive
- Validation
 - Updating
 - Refinement
- Training
 - Provisions/requirements
 - Tuition rebates
 - More available training
- Expanding the scope of CART operations
 - Cell tower/wind turbine rescue
 - Water Operations
 - Water Craft technician

This is a topic list and by no means a complete accounting of all items discussed.

Action Items for next meeting:

Trailer Inventory – Jon Stratton

Equipment and trailer evaluation/inventory- Rich Harper