

**COMBINED AGENCY RESPONSE TEAM
(C.A.R.T.)**

**CENTRAL BOARD MEETING
MINUTES**

NOVEMBER 13, 2012

The meeting of the CART Central Board was called to order at 09:05 hrs by Chairperson Bruce Ziegler at the Orland Park FPD's Administration Building, with the following teams represented:

BLACK		BLUE		GOLD	
Bourbonnais		Alsip	C. Freitag	Bristol-Kendal	
East Joliet		Northwest Homer		Oswego	D. Jordan
Frankfort		Orland		Sandwich	
Homer		Palos Heights			
Manhattan		Tinley Park			
New Lenox		Posen			
Peotone	B. Boyle	Blue Island			
		Palos			
GRAY		GREEN		ORANGE	
Beecher				Braidwood	
Chicago Heights		Joliet	V. Stachelski	Channahon	
Crete - Village		Lockport		Coal City	
Crete Township				Elwood	
Matteson		RED		Minooka	
Monee		Bridgeview		Plainfield	J. Stratton;
Park Forest	Ziegler	Burbank		Wilmington	
Richton Park		North Palos			
Riverdale		Oak Lawn			
Sauk Village		Roberts Park		SILVER	
So. Chicago Heights				Downers Grove	
Steger		Admin		Lisle-Woodridge	D. Kowalski
Steger Estates		Finance			
University Park		Orland Central			
			M. Joines		

Secretaries' Report: (bziegle@vopf.com)

Minutes for the October 9, 2012 meeting were presented for approval. A motion was made by the SILVER team and seconded by the GOLD team to approve the minutes as presented. This motion was approved by a voice vote.

Treasurer's Report: ([HYPERLINK "mailto:MJoines@bourbonnaisfire.org" MJoines@bourbonnaisfire.org](mailto:MJoines@bourbonnaisfire.org))

Mileen Joines provided the Treasurer's report for the period ending October 31,

2012. A motion to approve the Treasurer's report as presented was made by the ORANGE team and seconded by the BLUE team; the motion passed in a voice vote by those present.

The following bills were presented for payment:

Bills:

Item	Assigned to	Amount
Validators - remaining validations	Training	-\$ 9050.00
Illini Contractors – HT-2 items (corrected)	Logistics	-\$ 5052.03
A.T.& T. – monthly fees	Administration	-\$ 40.97
Menard's – Extension Cords for HT-2	Logistics	-\$ 162.68
	TOTAL	\$ 14,305.68

A motion to pay the bills as presented was made by the BLUE Team and seconded by the GREEN Team. The motion was approved by a voice vote of those present

Chairman's Report: Bruce Ziegler ([HYPERLINK "mailto:bziegle@vopf.com" bziegle@vopf.com](mailto:bziegle@vopf.com))

The Chair had no official report; but reminded the membership of the new board that will take office beginning January 1, 2013

Chair-Person: Bruce Boyle
 Vice Chair-Person: Vic Stachelski
 Treasurer: Roger Elliott; Chad Freitag
 Secretary: Bruce Ziegler

Legal/Finance:

The formal budget document for the 2013 CART budget was approved by a roll call vote of the members present. All teams present voted to accept the budget as present after the BLACK team motioned to accept the budget as presented and the GOLD team seconded that motion.

Overhead/ Executive Committee:

No Report

Training: Jon Stratton ([HYPERLINK "mailto:jkstrattondfm@hotmail.com"](mailto:jkstrattondfm@hotmail.com)
jkstrattondfm@hotmail.com)

Validations for 2012 finished up; an after action type report on the validations will be forthcoming once the format for said report is finalized. Lumber to replace that which was used in this year's validation is on order.

The training committee's recommendation for validations in 2013 is that every team completes a full validation. This would include the written test; knots & system skills and the scenario. Each team should schedule a 6-hour period for the validation, with validation participants planning on being present for the entire 6-hours.

Training is still working on scheduling the trench technician class at the Local 150 facility with the representatives of Local 150.

Joint training sessions for 2013 are tentatively scheduled as follows:

April 5th & 12th, 2013 - Collapse skills @ Plainfield

August 9th & 15th, 2013 – Trench skills @ Local 150

Minimum Mandatory Training (MMT) documents for 2013 should be ready for the December meeting. These will then be placed on the web site for download by the teams and individuals. Items to be added include the Larson Hitch (Hokie) and A-Frame via either MMT's or PowerPoint training programs.

Rosters and training schedules for 2013 should be submitted using the forms from the web site to Bruce Boyle ([HYPERLINK "mailto:BATLN12@aol.com"](mailto:BATLN12@aol.com)
BATLN12@aol.com) and Dave Kowalski (check for updated e-mail).

Logistics: John Votteler ([HYPERLINK "mailto:ffjvottleter@sbcglobal.net"](mailto:ffjvottleter@sbcglobal.net)
ffjvottleter@sbcglobal.net)

Jon Stratton reported for LOGISTIC as John V. was not present.

Logistics continues to work on establishing official CART accounts and/or CART has official account with the following businesses:

MES-Illinois	EMC	Home Depot
Illini Contractor Supply	Batteries Plus	Menard's
Alexander Lumber	Rescue Direct	Rescue Vac

If anyone believes there are other business it would be proper and necessary for CART to establish accounts with; please let Jon Stratton or Mileen Joines know.

All the work on HT-2 should be completed by the end of the month.

The scheduling of a CART wide trailer and trailer equipment inventory review has not yet taken place. Jon Stratton will be coordinating this with Chief Harper. This activity is in response to the first planning meeting related to the vision for CART over the next 5 – 10 years.

To that end, Jon Stratton looked over the equipment on HT-8 which he believes is circa 1993/94. There was some discussion as to the overall CART trailer inventory and storage related concerns.

Planning / Operations: Bruce Boyle ([HYPERLINK "mailto:BATLN12@AOL.COM"](mailto:BATLN12@AOL.COM) BATLN12@AOL.COM)

There was a review of last month's planning session on the vision of CART for the next 5 – 10 years. This included, but is not limited to:

The status of the trailer concept; storage; possible storage stipends; inventory reconfiguration.

Trailer physical issues; condition; repair; replacement (vehicles & equipment)

Response capabilities; Cell tower/wind turbine; water operations

Maintenance; the lack of a formal, detailed program

Training; the need to continue to support at least one if not two training classes for membership with state-wide funds dwindling

Membership: Bruce Boyle ([HYPERLINK "mailto:BATLN12@AOL.COM"](mailto:BATLN12@AOL.COM) BATLN12@AOL.COM); Bruce Ziegler ([HYPERLINK "mailto:bziegle@vopf.com"](mailto:bziegle@vopf.com) bziegle@vopf.com)

D/C Ziegler discussed a recent meeting between MABAS Division 24 and Division 27 relating to special teams and potential for joint operations. These divisions cooperate already on HazMat and this is a very preliminary discussion of other special teams; TRT; Dive, investigations, etc.

Communications: Chad Freitag [HYPERLINK "mailto:chadmfreitag@gmail.com"](mailto:chadmfreitag@gmail.com) chadmfreitag@gmail.com

Chad reported on the status of the web site and inquired as to what additional things could be added to the web site to increase member use. One item to consider adding was a links page to key sites to help members with knots, systems, etc. This page could also link to manufacturer information on items, such as the technical information on Paratech Struts.

Also discussed were ways to increase use of the site by membership and outsiders. Most items on the site could be in public areas as they are not secret; rosters and response related items should likely be in the secure area. If the site has useful information, it may attract more members to our organization (training, etc).

Safety: Dave Jordan ([HYPERLINK "mailto:djordan@oswegofire.com"](mailto:djordan@oswegofire.com) djordan@oswegofire.com);
Vic Stachelski ([HYPERLINK "mailto:vstachelski@jolietcity.org"](mailto:vstachelski@jolietcity.org) vstachelski@jolietcity.org)

Dave discussed the status of the safety officer items to the CART Field Operations Guide (FOG). The information was tested at all of the recent validations and was well received. Training indicates it was a positive step for these operations. Dave will forward the information for one last review; after this it will be incorporated into our FOG materials.

Vic discussed the use of a standardized form to report accidents/injuries at CART activities. He is working on a document for review and possible adoption.

The topic of the new manuals that IFSI is distributing in their training classes was discussed as an additional FOG type and safety resource. One thought would be to supply one to each of our response bags, but a4 approximately \$75.00 each, this would be cost prohibitive. This is a copy write document, thus reproduction is not a real possibility. Perhaps they would allow a facsimile to be placed in the secure area of the web site. Jon Stratton will explore the subject with IFSI.

Statewide TRT:

No report

Team Illinois (USAR): Bruce Boyle ([HYPERLINK "mailto:BATLN12@AOL.COM"](mailto:BATLN12@AOL.COM) BATLN12@AOL.COM)

There is training this Thursday and Friday and members should check the team web site regularly.

Old Business:

The subject of adding additional Rescu-Vac systems and Liberty Rescue Tubes to additional lumber trailers was discussed. It was put on the table at the beginning of this budget that if equipment funds remained at the end of the year from the standard CART funds (not the team tool fund); we should consider continuing to acquire these items for the shoring trailers. A motion was made by the BLACK team and seconded by the GOLD team to purchase equipment in this vain in an amount not to exceed \$14,000.00. The priority items would be the 6" Rescu-Vac and the Liberty rescue Tube. Dave Kowalski will contact Mark Bozik to get a quote.

New Business:

The BLACK team made a motion to increase training events from two to three for

2013 with an eye towards holding a seminar type event in the winter months in an amount not to exceed \$5,000.00. The ORANGE team seconded this motion. It was noted that within the 4 quarters of the year, we as an organizations hold 2 training events. While one quarter is generally blocked out in the summer due to vacations and the like; the winter period could present a good training opportunity. It was suggested that we could stage a 1-day seminar type event; possibly at the Local 150 auditorium facility. This seminar could combine an outside speaker with some manufacturer's representatives and other speakers to provide a rounded technical rescue based seminar event. We could invite vendors to display their products on limited basis. It was suggested we could contact Chuck Whirle (? Spelling), who might have contacts via SUSAR to assist in lining up speakers. Jon Stratton will contact Chuck and work on a program and Bruce Ziegler will reach out to vendors. Anyone interested in assisting or with suggestions should contact these members. The motion passed by a voice vote after the discussion.

Responses:

Plainfield has a response to a person stuck 50-feet up in a crane that was malfunctioning. The person was removed with an FD aerial; though they were some communications issues. In particular, does WesComm have a protocol to contact Orland CD re: CART notifications? Jon related that he thought they did, but he would check on this.

TEAM REPORTS:

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BLACK/

BLUE: The teams had a successful validation. They have a team meeting scheduled for Friday November 30th. They also have a cooperative training between BLACK; BLUE and RED at Orland Training Center to review equipment and discuss grid search. This training is scheduled from 9am to 3 pm.

GOLD: Their validation was rain shortened, but completed. On the 28th – 30th they will be doing grain bin rescue training with the Liberty Rescue Tube in cooperation with the Co-op. Dave Jordan is looking into a safety officer class, possibly in conjunction with US&R in the spring of 2013.

GRAY: The team successfully completed validation in trench. The team had noted after an earlier training they were short strut and extension items, but were able to get the 27 Chief's to approve a purchase prior to the validation. They also had a recent team meeting to discuss roster and other issues. December training is

an all team meeting.

GREEN: The GREEN team successfully completed validation with collapse skills. Vic also discussed the status of the heavy tool trailer in Lockport.

ORANGE: The Orange team completed its validation and their MABAS SAV. They are looking at the relocation of some team equipment after these 2 activities.

RED: No representation present.

SILVER: Completed their validation.

GOOD OF THE ORDER:

No information reported

ADJOURNMENT:

The Orange team made a motion to adjourn, which was seconded by the GREEN team. This was approved by a voice vote. (10:39)

NEXT MEETING:

The next meeting will be on Tuesday **December 11, 2012 0900hrs.** This meeting will be at the Orland Park FPD Board Room

Note: The training committee meets at 0800hrs.

Bruce Ziegler Chairperson
Acting CART Secretary

Reference information:

Ad-Hoc Committee of the Whole

The goal of this initial meeting is to discuss issues related to CART and the future of CART as an organization.

Preliminary topics of discussion:

Membership

Equipment replacement
Trailer inventories
Equipment inventory
Status of equipment
Needs related to equipment
Response protocols
Operational standards
Centralized Warehousing
Storage rebates/incentive
Validation
Updating
Refinement
Training
Provisions/requirements
Tuition rebates
More available training
Expanding the scope of CART operations
Cell tower/wind turbine rescue
Water Operations
Water Craft technician

This is a topic list and by no means a complete accounting of all items discussed.

Action Items for next meeting:

Trailer Inventory – Jon Stratton

Equipment and trailer evaluation/inventory- Rich Harper