

**COMBINED AGENCY RESPONSE TEAM
(C.A.R.T.)**

**CENTRAL BOARD MEETING
MINUTES**

November 12, 2013

The meeting of the CART Central Board was called to order at 09:10 hrs by Chairperson Bruce Boyle at the Orland Park FPD's Administration Building, with the following teams represented:

BLACK		BLUE		GOLD	
Bourbonnais		Alsip	C. Freitag	Bristol-Kendal	
East Joliet		Northwest Homer		Oswego	
Frankfort		Orland		Sandwich	
Homer		Palos Heights			
Manhattan		Tinley Park			
New Lenox		Posen			
Peotone	B. Boyle	Blue Island			
		Palos			
GRAY		GREEN		ORANGE	
Beecher				Braidwood	
Chicago Heights		Joliet	V. Stachelski	Channahon	
Crete - Village		Lockport		Coal City	
Crete Township				Elwood	
Matteson		RED		Minooka	
Monee		Bridgeview		Plainfield	Jon Stratton
Park Forest	B. Ziegler;	Burbank	Jon Trapp	Wilmington	
Richton Park		North Palos			
Riverdale		Oak Lawn			
Sauk Village		Roberts Park			
So. Chicago Heights				SILVER	
Steger				Downers Grove	
Steger Estates		Admin		Lisle-Woodridge	Dave Kowalski
University Park		Finance			
		Orland Central			

Secretaries' Report: (bziegle@vopf.com)

Minutes for the August, 2013 meeting were presented for approval. A motion was made by the SILVER team and seconded by the ORANGE team to approve the minutes. This motion was approved by a voice vote.

Chairman Boyle noted the last 2 meetings were short of a quorum, but notes were taken and discussed. The last meeting to have a quorum was the August meeting and Chairman Boyle discussed the importance of having someone in attendance from each team as a minimum to allow business to be conducted. He also discussed that each agency within the organization should make an effort to have personnel in attendance to keep up on changes proposed in the organization and to exercise their rights and responsibilities as members.

Treasurer's Report: (MJoines@bourbonnaisfire.org)

Mileen Joines was unable to be present, but a treasurer's report was presented on her behalf by Chairman Boyle. A motion was made to accept the Treasurer's reports as presented by the RED Team and seconded by the GRAY Team. This motion was approved by a voice vote.

The following bills were presented for payment:

Bills:

Item	Assigned to	Amount
Alexander lumber – restock ST5 & ST6	Training	-\$ 2,197.12
Menard's – restock ST5 & ST6 – post validation	Training	-\$ 1,242.98
Validation personal (various)	Training	-\$12,400.00
Purchase 20 th Anniversary T-Shirts	Admin	- \$3,653.00
UPS – Send Silver Camera in for repair	Logistics	- 103.40
	TOTAL	-\$ 19,596.50

A motion to pay the bills as presented was made by the GREEN Team and seconded by the BLUE Team. The motion was approved by a voice vote of those present

Invoices for the 2013 dues and tool assessments were distributed to those present at today's meeting.

Chairman's Report: Bruce Boyle (BATLN12@AOL.COM)

No Report

Legal/Finance: Bruce Boyle (BATLN12@AOL.COM) Chad Freitag (chadmfreitag@gmail.com)

Committee chairs and others responsible for budget areas are asked to submit any budget changes for 2014 to the Chairperson by no later than December 1, 2013. Please provide a written description of the change and the specific amount for any proposed changes to the 2013 budget.

Overhead/ Executive Committee: Bruce Boyle (BATLN12@AOL.COM)

No Report

Planning / Operations: Vic Stachelski (vstachelski@jolietcity.org)

No Report

Training: Jon Stratton (jkstrattondfm@hotmail.com) (dkowalski36@yahoo.com)

Jon Stratton reported on the following topics:

Validations and CART sponsored trainings have all wrapped up for 2013. A report on the validations to the chief's and team leaders will be forthcoming in December. Overall the feedback from validation was mostly positive.

Combined training sessions for 2014 are tentatively scheduled as follows:

May 23rd and 30th collapse training

September 19th and 26 trench operations basic/advanced

Jon talked about working with instructors and personnel at Local 150 on some practical cell tower training. This is in the preliminary discussion stages, but CART would help supply instructors for classes that could involve Local 150 personnel as well.

He has also discussed the possibility of holding another heavy rigger class in conjunction with Local 150 if the interest is there. It has been a number of years since the last class was held.

It was further noted that class calendars for IFSI and NIPSTA in 2014 were also out. There are a number of classes by NIPSTA planned for the Tinley Park area.

Rosters and training schedules from each team are due to Chairman Boyle before the end of the year. These should be e-mailed to the chairman who will distribute them to the other parties/committees.

Logistics: John Votteler (ffjvottleter@sbcglobal.net)

It was noted that John Votteler no longer has the time to pay the necessary attention to logistics as needed. There is an ongoing discussion of moving the logistics responsibility to a member of Alsip, who has expressed an interest in the position.

The assessment of the trailers has been completed and the preliminary discussion is to reduce the number of heavy tool trailers. The best of the best equipment would be combined into 2 outfitted heavy tool trailers and the remaining equipment placed in the training trailer or retired. It was noted that at least one of these trailers has some odd items; believed to be part of the original donation of equipment to CART. The status of this equipment will need to be reviewed. Overall they believe with the ITTF equipment out there; there is enough heavy tool equipment available to warrant this reduction in heavy tool trailers. The need is just not what it used to be.

The Ad-Hoc committee believes we should keep the 4 shoring trailers; as they are no other similar units to these out in the region. These provide valuable shoring lumber on an emergency basis; one that is also under our control. These units are too valuable to reduce in number. They did recommend we find an inside storage location for ST5 to prolong its useful life.

With respects to the logistics trailers, the Ad-Hoc committee was still in favor of maintaining these units. Some of the disposable type supplies need to be reviewed further (water; MRE's) to see if they need to be replaced.

There was also a discussion of the two equipment trailers on loan to the BLUE team (Alsip) and the GRAY team (Park Forest) and the status of these units. Would it make more sense from an economic perspective to give or sell these units to the local teams and let them deal with all insurance and maintenance issues for these units? Chief Ziegler noted the GRAY team already does the maintenance on T7 assigned to them; but CART does pay the insurance as part of their global policy. Further discussion will need to be held on these units and the potential disposal of the retired Heavy Tool trailer.

There was a discussion on sealing the units post inventory with true mechanical seals in addition to the padlocks. This would let anyone know if someone had been inside the units since the last inspection. This concept will need to be discussed further.

The following is a list of the current location of CART trailers and other related information. The sub-committee is still working on the trailer inventory and a possible recommendation.

Trailer	Currently Located	Assigned Location	Comment
L-13 (Logistics Trailer)	Oswego	Oswego	
L-14	Lockport #5	The Chair indicated he might have a storage location for this unit and at least one more unit.	

ST-3 (Shoring Trailer)	Tinley Park Station #3	Tinley Park Station #3	
ST-4	Plainfield	RED	RED would like to see it return to the RED area
ST-5	Lisle	Lisle	
ST-6	Plainfield	Coal City?	
HT-2 (Heavy Tool)	Plainfield	Plainfield	
HT-8	Plainfield	Formerly RED	Potential for retirement
HT-10	Crete Township	Crete Township	GRAY
HT-12	Plainfield – Training	Plainfield	Training
ST-1 (Assigned Trailer)	Alsip	Alsip	BLUE
T-7 (Assigned Trailer)	Park Forest	Park Forest	GRAY

Membership: Bruce Boyle (BATLN12@AOL.COM); Bruce Ziegler (bziegler@vopf.com)
 Chairman Boyle indicated that Mokena is considering returning to CART. They currently have two potential members.

The Chair also has an informational presentation scheduled for November 21, 2013 with the MABAS Division 22 fire chiefs. They are looking at coming in as a group and are discussing possibilities.

Communications: Chad Freitag chadmfreitag@gmail.com
 The Chair discussed the possible acquisition of "I Am Responding" for CART's use. It could be used to assist in communication and tracking during training, meetings and response activities. More information to follow.

**Safety: Dave Jordan (djordan@oswegofire.com);
 Vic Stachelski (vstachelski@jolietcity.org)**
 No Report

Statewide TRT:
 MABAS/ITTF/IFSI are working on a training / response capability measurement class for February 2014. This would be a class and table top exercise to assist in determining the leadership capabilities with TRT and HazMat. Communications will be forthcoming via MABAS.

Team Illinois (USAR): Bruce Boyle (BATLN12@AOL.COM)
 No report

Old Business:
 We are still struggling with the tool assessment payment issue from Downer's Grove for 2012 and 2013. It was also noted that Tri-state left some outstanding assessments on the table when they left the organization.

The idea of a CART Symposium for February that was under development by Kris Dunn does not look like it will happen.

New Business:
 None.

Responses:

None reported

TEAM REPORTS:

BLACK/
BLUE:

Had a response for a vehicle into the Post Office. Ran a confined space technician class via Orland FPD with relative success. Are looking at holding a High angle operations level class in the near future. They also will be performing a UTV operator's class to satisfy the minimum requirements.

GOLD: No report

GRAY: Held confined space training and validation in November. Will be holding their annual team meeting on December 6th in Park Forest (09:00). Are working with MABAS; with some great difficulty at expanding their training and deployment rosters. Participating in a Triple "R" exercise at the MRC today.

GREEN: Will be running a confined space scenario drill at Plainfield on November 26th.

ORANGE: Ran their validation with an expanded scenario to involve 1st in companies from Plainfield. They are also working on their roster and training schedule for 2014.

RED: Will be performing confined space training on the 19th – 21st. They are also planning for their annual meeting and restructuring and working on their rosters and training schedule for 2014.

SILVER: Successfully completed validation and a Triple "R" deployment exercise. The SILVER team will have a new team leader as of January 1, 2014; that will be Scott Gray.

GOOD OF THE ORDER:

Reminder; training schedules and team rosters for 2014 need to be submitted to the Chair via e-mail. Budget items for consideration need to be in with documentation by December 1, 2013.

ADJOURNMENT:

The ORANGE team made a motion to adjourn, which was seconded by the SILVER team. This was approved by a voice vote. (11:00)

NEXT MEETING:

The next meeting will be on Tuesday **December 10, 2013 0900hrs**. This meeting will be at the Orland Park FPD Board Room.

Note: The training committee meets at 0800hrs.

Bruce Ziegler
CART Secretary

Reference information:

Ad-Hoc Committee of the Whole

The goal of this initial meeting is to discuss issues related to CART and the future of CART as an organization.

Preliminary topics of discussion:

- Membership
- Equipment replacement
 - Trailer inventories
 - Equipment inventory
 - Status of equipment
 - Needs related to equipment
- Response protocols
- Operational standards
- Centralized Warehousing
 - Storage rebates/incentive
- Validation
 - Updating
 - Refinement
- Training
 - Provisions/requirements
 - Tuition rebates
 - More available training
- Expanding the scope of CART operations
 - Cell tower/wind turbine rescue
 - Water Operations
 - Water Craft technician

This is a topic list and by no means a complete accounting of all items discussed.

Action Items for next meeting:

Trailer Inventory – Jon Stratton

Equipment and trailer evaluation/inventory- Rich Harper